

# Lincoln Heritage Council Venturing President and Vice President Application

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The following Venturer is seeking a nomination to be considered for the position(s) of The Lincoln Heritage Council Venturing president and/or vice president. For more information about these positions and the minimum qualifications, please refer to the Venturing Standard Operating Procedures available at: [www.venturing.org](http://www.venturing.org).

**If this form is incomplete when it is submitted to the LHC office, the nominee will not be considered eligible for the position for which he or she is applying. Please read the application carefully because there are specific requests to be completed by the youth nominee.**

This is a multipart application. The questionnaire includes qualifications that the nominee is expected to discuss with parents and the unit leader prior to applying for consideration.

**Council Name:** \_\_\_\_\_ **Council No:** \_\_\_\_\_

**Official nomination of the following Venturer:**

**Name:** \_\_\_\_\_

(Please Print)

**Home Address:** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Mobile No.** \_\_\_\_\_

(Area code + No.)

(Area code + No.)

**Email:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Major (if applicable):** \_\_\_\_\_ **GPA:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_

**Parent's Phone:** \_\_\_\_\_ **Parent's Email:** \_\_\_\_\_

**Applicant Date of Birth** \_\_\_\_\_ **Currently registered in Crew No.** \_\_\_\_\_

**Chartered Organization:** \_\_\_\_\_

The nominee should attach their answers to the following questions to this application stating personal qualifications for the position(s) for which he or she is applying. Applicants seeking nomination for multiple positions may, at their own choosing, submit separate statements of qualifications for each desired position. **Do not enclose the statements in notebooks, binders, or sheet protectors. Simply attach them to this form.**

**Nominee's agreement:** I am interested, able, and willing to serve as:

- Council Venturing President
- Council Venturing Vice President of Administration
- Council Venturing Vice President of Program
- Council Venturing Vice President of Communication

I, the nominee, hereby certify that I meet the qualifications for the above-nominated position(s). I understand that I may apply for multiple positions; however, if selected, I can serve in only one position per year. I hereby agree to the terms outlined for the position(s) listed in the Council Position Descriptions and Procedures. I understand that if any signatures are missing, I will not be considered for the position(s) for which I am applying.

**Nominee's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent's Approval** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Date** \_\_\_\_\_

**Crew Advisor's Approval** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Date** \_\_\_\_\_

All submissions must be submitted by **April 20, 2020** for Council Venturing President and Council Vice President. The complete submission package must be received by the deadline listed and should be mailed or scanned and emailed to:

Lincoln Heritage Council Venturing Officers Association  
Attn: Halia Vankirk, VOA Staff Advisor  
12001 Sycamore Station Place  
Louisville, Kentucky 40299  
Email: [tmpope3@aol.com](mailto:tmpope3@aol.com) or [Halia.vankirk@scouting.org](mailto:Halia.vankirk@scouting.org)

Email is the preferred method of receipt. If the application is emailed, *do not* also mail a copy.

\*\* If your complete application is not received by the Council Office  
by the deadline, you will not be eligible for the position. \*\*

**Scouting Involvement:**

1. When did you join Scouting? Venturing?
2. Why did you join Venturing?
3. What trainings have you taken in Scouting?
4. What rank are you currently in Venturing?
5. What leadership positions have you held within your crew?
6. Have you held other leadership positions within Scouting?
7. Have you staffed any leadership trainings for the council, area, or region? Please list them.

**Community Involvement:**

1. Academic awards earned:
2. Community awards earned:

3. Leadership positions held in organizations other than scouting:
  
4. Clubs participated in:
  
5. Sports played:
  
6. Other groups or activities participated in:
  
7. Service hours performed (and organizations worked) with in the last 12 months:

**Venturing Officers Association:**

Explain why you want to serve in this position and what you are hoping to accomplish (about a paragraph).

## **LHC VOA TERMS OF OFFICE**

The Lincoln Heritage Council Venturing Officers Association President, Vice-Presidents, and Secretary will take office June 1st each year and serve through May 31st of the following year. A KEY ELEMENT of successful service in office will be the current slate of officers facilitating the successful transition to a new slate of LHC VOA Officers at the end of each term.

## **LINCOLN HERITAGE COUNCIL VENTURING OFFICERS ASSOCIATION**

### **PRESIDENT**

***Venturer selected to serve as VOA President normally for a term of one year.***

1. Committed to the success of Venturing, as defined by other Venturers, in the Lincoln Heritage Council.
2. Be a knowledgeable advocate for Venturing in the Lincoln Heritage Council.
3. Provide effective leadership to the LHC VOA.
4. Organize, plan, and lead effective meetings of the LHC VOA.
5. Promote/support timely and effective communication between the LHC VOA and Crews in the LHC.
6. Work closely with the VOA Advisor as you evaluate, select, and appoint your new VOA Vice Presidents for Administration, Program, and Communication no later than the first VOA meeting in June.
7. Develop a set of goals for your term of office in conjunction with the goals of the LHC Council Scout Executive, VOA Staff Advisor, Council Venturing Committee, and VOA Advisor.
8. Formally evaluate progress towards the Annual LHC VOA Goals at least at mid-term and end-of-term and report the status of work on each goal to both the Chairman of the LHC Venturing Committee, LHC Executive Board, and Council Scout Executive.
9. Represent Venturing and the LHC VOA to the LHC Executive Board and Council Key Three.
10. Attend meetings of the LHC Executive Board representing Venturing Crews in the LHC.
11. Report back to the LHC VOA of your observations and notes from meetings of the LHC Executive Board.
12. Support the Area 6 VOA and Southern Region VOA and promote active participation by LHC Venturing Crews in Area and Region activities.
13. Ensure all LHC VOA Officers have read and are familiar with the Venturing Board of Review Guide and are prepared and available to serve as a Venturing representative on Summit Award Boards of Review; ensure the Lincoln Heritage Council Advancement Committee is aware of the VOA Officers availability to serve on Summit Boards of Review.
14. Ensure LHC VOA-led Council Venturing Activity(ies) have an effective Activity Chair(s) appointed and provide support to the Activity Chair(s).
15. Ensure there is at least one well-planned, led, and conducted LHC VOA council-wide Activity each year and ensure the event is publicized and promoted and Crew participation is solicited and encouraged. (Example: Nightwatch)
16. Ensure there is at least one well-planned, led, and conducted LHC VOA council-wide Service Project each year and ensure the service project is publicized and promoted and Crew participation is solicited and encouraged. (Example: Community Flag Retirement Ceremony)
17. Working with the LHC Venturing Chairman, help to facilitate the LHC VOA Officer Application Process and actively encourage Venturers to take an active role in the LHC VOA and encourage good candidates to apply for leadership positions as LHC VOA Officers.
18. Ensure that the LHC VOA is working to grow Venturing membership and Crews across the LHC.
19. Facilitate a smooth transition to the next LHC VOA President and his/her slate of officers as they take office June 1st.
20. Provide assistance to the incoming LHC VOA President as they develop their LHC VOA goals for their term of office.
21. Support the promotion of participation by LHC Crews in Council coordinated trainings courses such as NYLT.
22. Live in accordance with the Scout Oath and Law while having fun!

## **LINCOLN HERITAGE COUNCIL VOA VICE PRESIDENT OF ADMINISTRATION**

***Venturer appointed by the VOA President to serve as Vice President normally for a term of one year.***

1. Committed to the success of Venturing, as defined by other Venturers, in the Lincoln Heritage Council.
2. Be a knowledgeable advocate for Venturing in the Lincoln Heritage Council.
3. Reports to the Lincoln Heritage Council VOA President.
4. Provide your best support to the LHC VOA President in their conduct of the LHC VOA.
5. Be Prepared to preside over LHC VOA Meetings in the absence of the LHC VOA President.
6. Actively promote and solicit Crew participation in the LHC VOA.
7. Attend all meetings of the LHC VOA; attend all planning meetings, coordination meetings and other meetings as required.
8. Work closely with the LHC VOA Advisor as needed to be successful in your position.
9. Read and be familiar with the BSA Venturing Board of review Guide and be prepared to serve as a Venturing member of the Council Summit Board of Review as needed.
10. Promote the selection and presentation of the Council Venturing Leadership Award, and Council presentation of the Venturing Summit Awards.
11. Work closely with the LHC VOA Advisor to ensure nominees are solicited and considered for a full slate of Venturing Leadership Awards.
12. Ensure Council Venturing Leadership Award and Venturing Summit Award recipients are recognized in appropriate media and at appropriate council recognition ceremonies.
13. Brainstorm and advocate for ways to promote increasing Venturing membership in the LHC.
14. Develop and maintain knowledge of customs, traditions, and relevant facts about BSA chartered organizations, religious groups, businesses, community organizations, and other groups of interest to the VOA and Venturing in the LHC.
15. Maintain continuing records of Venturing recognitions presented during your term of office, Venturing membership numbers, number of Crews, VOA officer applications and selections, and LHC VOA Leadership Alumni (Venturers who have held VOA leadership roles in the past but are not currently officers in the VOA).
16. Do your best to maintain contact with LHC VOA Leadership Alumni for possible future mentor or advisory roles.
17. Facilitate a smooth transition to the next LHC VOA President and his/her slate of officers as they take office June 1st.
18. Perform other duties as assigned or requested by the LHC VOA President or LHC VOA Advisor
19. Live in accordance with the Scout Oath and Law while having fun!

## **LINCOLN HERITAGE COUNCIL VOA VICE PRESIDENT OF PROGRAM**

***Venturer appointed by the VOA President to serve as Vice President normally for a term of one year.***

1. Be committed to the success of Venturing in Lincoln Heritage Council.
2. Be a knowledgeable advocate for Venturing in the Lincoln Heritage Council.
3. Reports to the Lincoln Heritage Council VOA President.
4. Provide your best support to the LHC VOA President in their conduct of the LHC VOA.
5. Actively promote and solicit Crew participation in the LHC VOA.
6. Attend all meetings of the LHC VOA; attend all planning meetings, coordination meetings and other meetings as required.
7. Work closely with the LHC VOA Advisor as needed to be successful in your position.
8. Read and be familiar with the BSA Venturing Board of review Guide and be prepared to serve as a Venturing member of the Council Summit Board of Review as needed.
9. Provide leadership and mentorship to Activity Chairs for LHC VOA-led Venturing Activities (conferences, outings, summits, service projects, other events).
10. Facilitate internal training events of the LHC VOA.
11. Promote external training events and maintain knowledge base of all training opportunities available for youth and adult members in Venturing.
12. Actively promote attendance by Venturers at Council, Area, Region, National and International Scouting events.
13. Manage LHC VOA finances, if applicable, and use all proper financial practices including budgeting.
14. Report the LHC VOA Financial Status to the LHC VOA as requested by the LHC VOA President.
15. Develop and implement innovative ideas for developing Venturing Outreach in the LHC.
16. Facilitate a smooth transition to the next LHC VOA President and his/her slate of officers as they take office June 1st.
17. Perform other duties as assigned or requested by the LHC VOA President or LHC VOA Advisor.
18. Live in accordance with the Scout Oath and Law while having fun!

## **LINCOLN HERITAGE COUNCIL VOA VICE PRESIDENT OF COMMUNICATION**

***Venturer appointed by the VOA President to serve as Vice President normally for a term of one year.***

1. Be committed to the success of Venturing in Lincoln Heritage Council.
2. Be a knowledgeable advocate for Venturing in the Lincoln Heritage Council.
3. Reports to the Lincoln Heritage Council VOA President.
4. Provide your best support to the LHC VOA President in their conduct of the LHC VOA.
5. Actively promote and solicit Crew participation in the LHC VOA.
6. Attend all meetings of the LHC VOA; attend all planning meetings, coordination meetings and other meetings as required.
7. Work closely with the LHC VOA Advisor as needed to be successful in your position.
8. Read and be familiar with the BSA Venturing Board of review Guide and be prepared to serve as a Venturing member of the Council Summit Board of Review as needed.
9. Actively study, remain aware of, and promote the best ways to communicate with Venturers in the VOA and with Venturers in the LHC, understanding that several methods of communication should be utilized for maximum effectiveness.
10. Ensure that the LHC VOA's web presence is established, maintained, updated and is interesting to youth in LHC and the community.
11. Work closely with the LHC Venturing Chairman Lincoln Heritage Council Marketing and Communications Director to ensure Venturing events past, present, and future are appropriately publicized.
12. Working with the LHC VOA President and VOA Advisor, with the approval of the LHC Scout Executive, submit articles to other Scouting media (Area, Southern Region, National newsletters and websites).
13. Working with the LHC VOA President and VOA Advisor, and with the approval of the LHC Scout Executive, actively pursue opportunities to increase VOA exposure by submitting articles, comments, photos, upcoming event announcements, and reports to external publications such as local newspapers and other appropriate venues.
14. Working closely with the VOA Advisor and adhering to BSA Youth Protection Guidelines at all times, maintain groups, pages, blogs, calendars, message boards, etc. on the most relevant social media and social networking sites.
15. Develop and maintain the tools to communicate with all relevant parties using a variety of methods such as telephone, text message, e-mail, and postal mail as appropriate.
16. Maintain rosters of LHC VOA members and frequently involved persons, including as many forms of readily available communication paths as possible, and identify preferred methods, making it available to the VOA as needed and appropriate.
17. Facilitate a smooth transition to the next LHC VOA President and his/her slate of officers as they take office June 1st.
18. Perform other duties as assigned or requested by the LHC VOA President or LHC VOA Advisor
19. Live in accordance with the Scout Oath and Law while having fun!