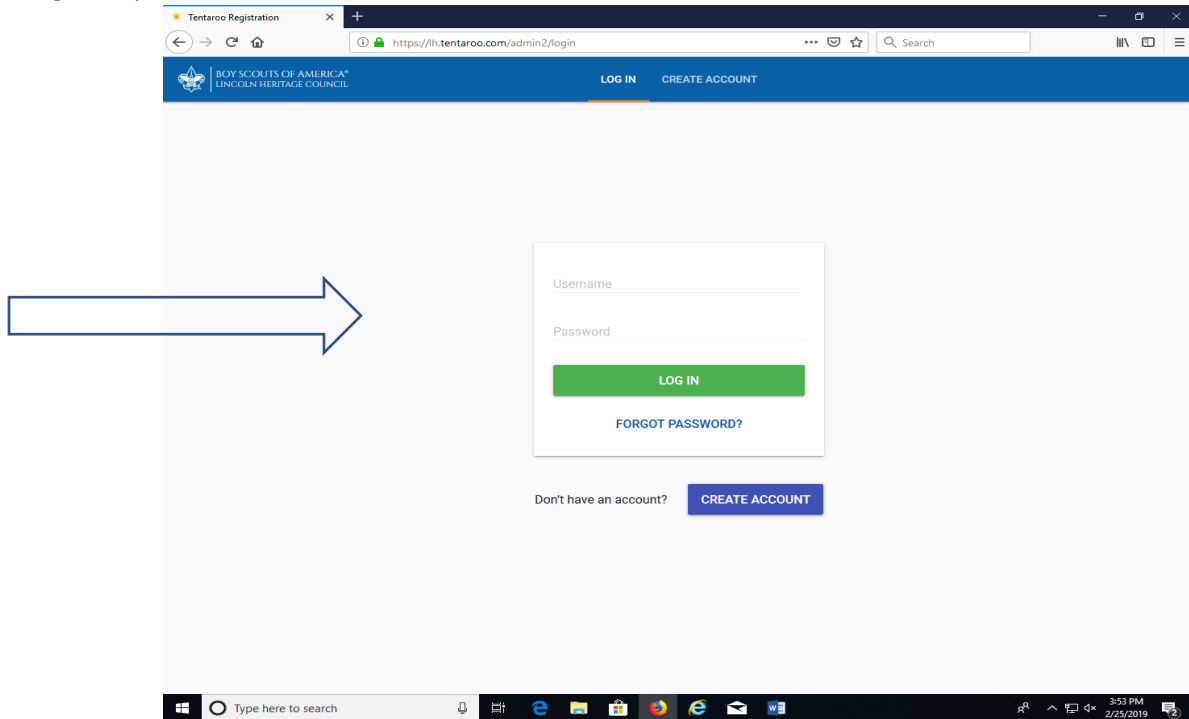


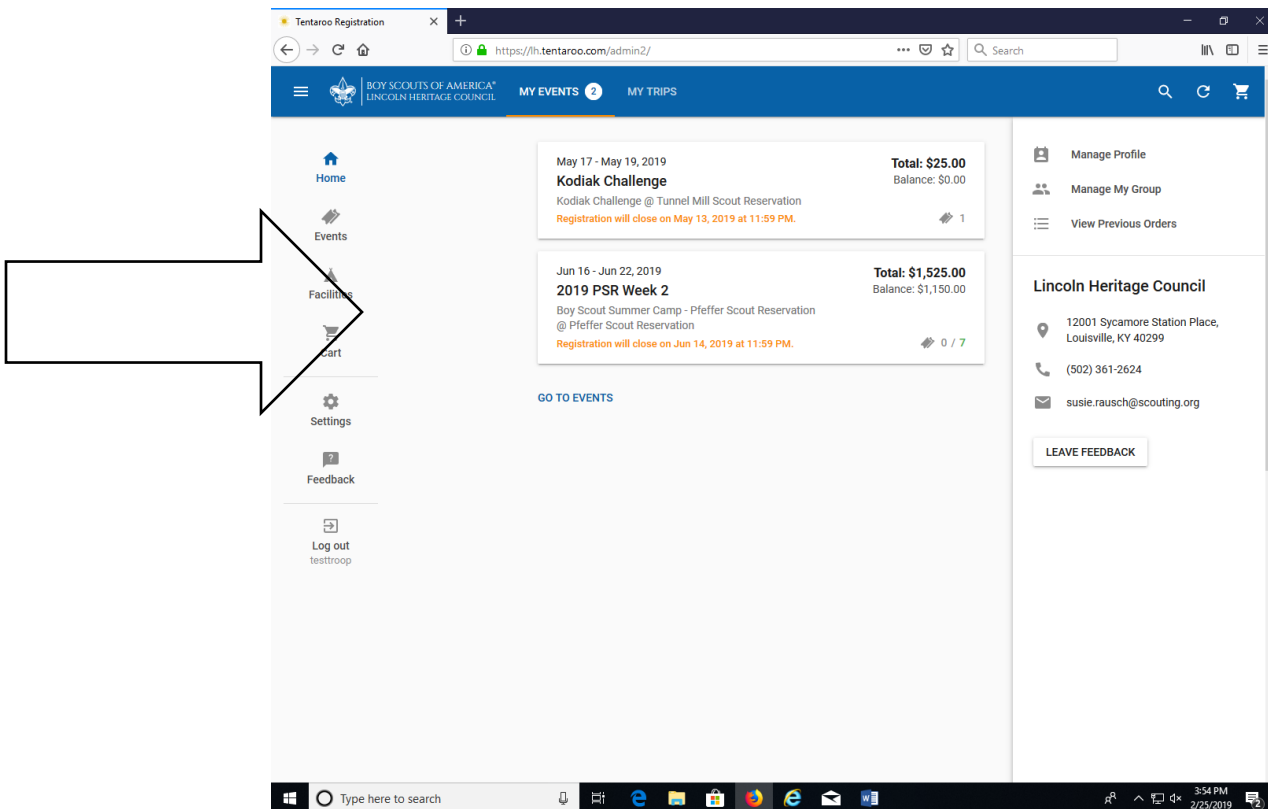
Step by Step guide to merit Badge Registration Monday, March 3, 2025

Be sure you have made the \$100 dollar deposit for all your Scouts, this must be done before you are going to be able to enter your Merit badges.

Log into your Troop tentaroo account ([https://lh.tentaroo.com/.](https://lh.tentaroo.com/)) You should use the username and password assigned by the council office.



Once you are logged in, you will click on 2025 reservation.



You will need to Scroll down towards the bottom of the page to Camper (Y) and click add participant.

Once you are here you will need to click on add participant.

You will only be able to schedule Merit Badges/classes for Scouts who you make a deposit for, those deposits are non-refundable but are transferable. Deposits are \$100 per Scout.

5 spots left +

ADD PARTICIPANT

My Group will show your current roster (if you have one from past years). If you need to add a youth you will need to click on New Youth. Be sure to have date of birth and shirt size as both will be required fields. If you are adding merit badges for someone currently on your roster (my group) you click on that youths' name, see below. Note will I also show you how to add a new youth.

Register Participant
2019 PSR Week 2, Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation Jun 16 - Jun 22, 2019

1 Participant 2 Participant Type 3 Classes 4 Confirmation

MY GROUP NEW YOUTH NEW ADULT

Youth (Y)

Webelos Scout 3	Bena Scout
Billy Scout	bob scout
frat scout	jimmy scout
Joe Scout	Johnny Scout
Tommy Scout	Webelos Scout 1
Webelos Scout 2	

Adults (A)

Perry Adams	Joe Ball
Bill Barron	Guest Barron
Clarence Browder	Dan Cerlan
Adam Ellison	Adam Ellison
Guest Frederick	Paul Frederick

NEXT >

Now you are on your Scouts page. Once you have all information added, click next at the bottom right of the page.

Now you select your participant type, for Merit Badges you will go to Camper.

Now you get to pick your classes/merit badges. Simply add class.

Tentaroo Registration

Register Participant

2019 PSR Week 2, Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation Jun 16 - Jun 22, 2019

Participant Participant Type **Classes** Confirmation

CLASSES

Archery
12 Spots Available
Time Blocks: 1, 2
Start Time: 8:30AM
Archery is a fun way for Scouts to exercise minds as well as bodies, developing a steady hand, a good eye, and a disciplined mind. This meri...
ADD CLASS

Citizenship in the World
20 Spots Available
Time Blocks: 1
Start Time: 8:30AM
Scouts who earn the Citizenship in the World merit badge will discover that they are already citizens of the world. How good a world citizen each pe...
ADD CLASS

E/ EagleBound / First Class / Scout Rank / Second Class / Tenderfoot - EagleBound

< BACK NEXT >

Once you add a class for that time block, you will only be shown classes for the next time block.

Tentaroo Registration

Register Participant

2019 PSR Week 2, Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation Jun 16 - Jun 22, 2019

Participant Participant Type **Classes** Confirmation

CLASSES

Bird Study
20 Spots Available
Time Blocks: 3
Start Time: 10:30AM
Birds are among the most fascinating creatures on Earth. Many are beautifully colored. Others are accomplished singers. Many of the most important ...
ADD CLASS

Camping
20 Spots Available
Time Blocks: 3
Start Time: 10:30AM
Camping is one of the best-known methods of the Scouting movement. When he founded the Scouting movement in the early 1900s, Robert Baden-Po...
ADD CLASS

Chemistry
20 Spots Available

Added Classes 1

Archery
Current spot: 1/12
Time Blocks: 1, 2
Start Time: 8:30AM
Archery is a fun way for Scouts to exercise minds as well as bodies, developing ...
REMOVE

< BACK NEXT >

If you need to remove a class, you can click here, and it will then allow you to select a new class for that time period.

Once you have selected all 6 sessions you will click next at the bottom right of the page

Register Participant
2019 PSR Week 2, Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation Jun 16 - Jun 22, 2019

Participant Participant Type **Classes** Confirmation

CLASSES

No classes are available

123 conflicting classes

Added Classes 6

- Archery**
Current spot: 1/12
Time Blocks: 1, 2
Start Time: 8:30AM
Archery is a fun way for Scouts to exercise minds as well as bodies, developing ...
[REMOVE](#)
- Chemistry**
Current spot: 1/20
Time Blocks: 3
Start Time: 10:30AM
Chemistry explores how substances react with each other, how they change, ho...
[REMOVE](#)
- Canoeing**
Current spot: 1/14
Time Blocks: 4
Start Time: 1:20PM
For several centuries, the canoe was a primary method of travel for explorer...
[REMOVE](#)

[BACK](#) [NEXT >](#)

Register Participant
2019 PSR Week 2, Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation Jun 16 - Jun 22, 2019

Participant Participant Type **Classes** **Confirmation**

Billy Scout
Camper (Y)
Classes \$0.00
Balance \$0.00

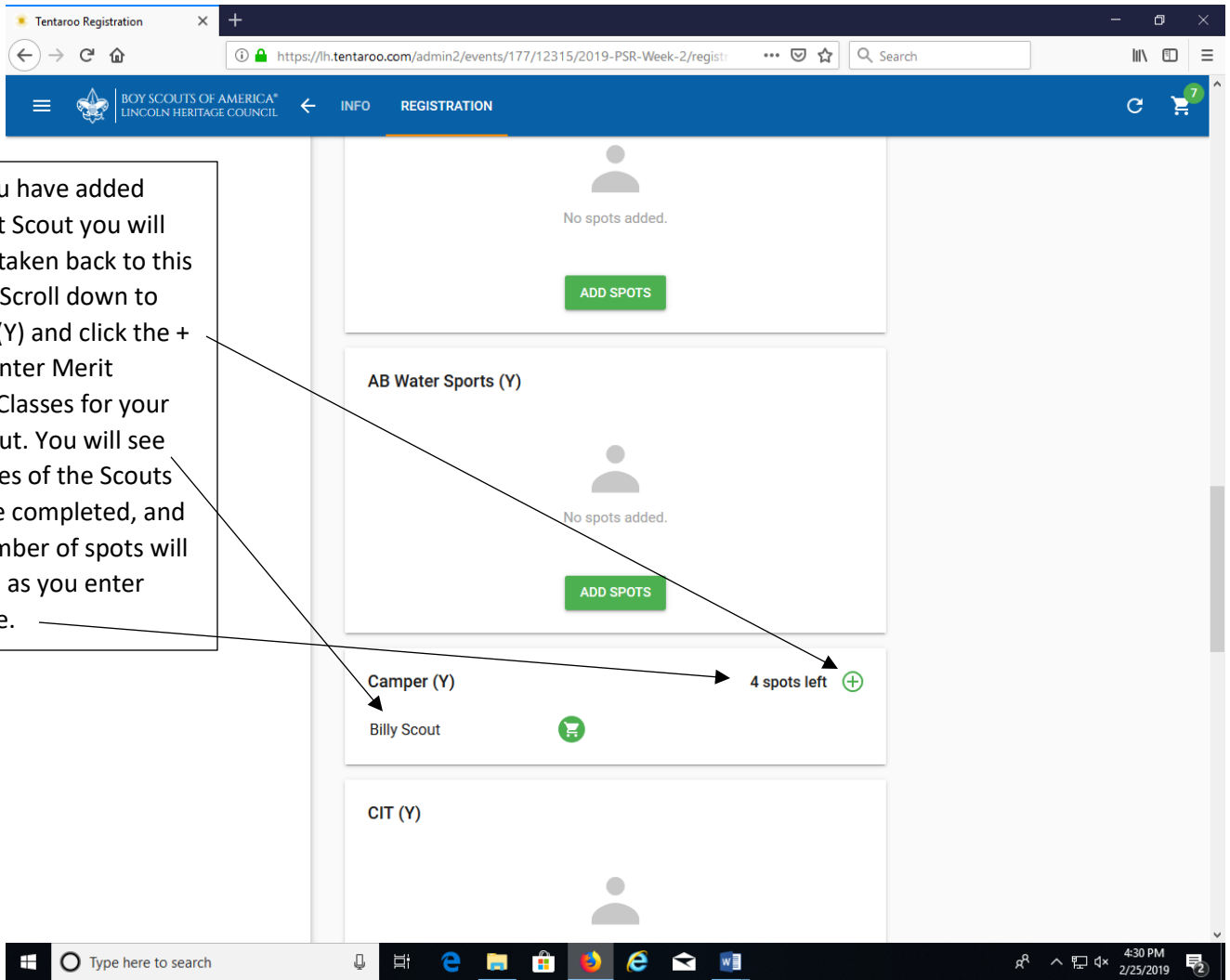
Total Event Fees

Registration Fees	\$1525.00
Classes	\$0.00
Applied Payments	-\$375.00
Balance	\$1150.00

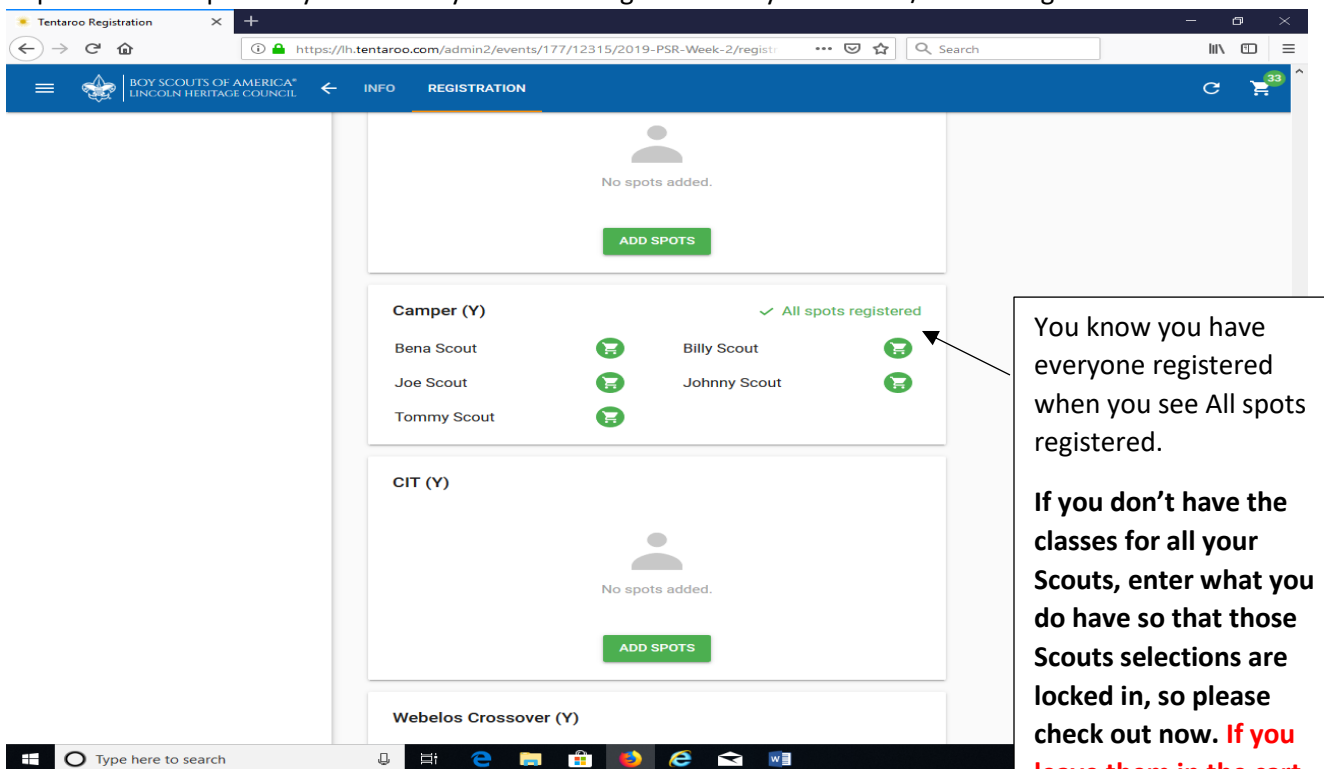
Pay minimum required amount \$0.00
 Pay full amount \$1150.00
 Pay other amount Not less than \$0.00

New Balance \$1150.00

[BACK](#) [COMPLETE](#)



Repeat those steps until you have all your Scouts registered for your Classes/Merit Badges.



You know you have everyone registered when you see All spots registered.

If you don't have the classes for all your Scouts, enter what you do have so that those Scouts selections are locked in, so please check out now. If you leave them in the cart they can be selected by other troops.

Now you are ready to check out, Click Check out.

The screenshot shows the Tentaroo Registration website interface. The top navigation bar includes the Boy Scouts of America logo and the text "BOY SCOUTS OF AMERICA LINCOLN HERITAGE COUNCIL". The main content area is titled "2019 PSR Week 2" with dates "Jun 16 - Jun 22, 2019" and the location "Boy Scout Summer Camp - Pfeffer Scout Reservation @ Pfeffer Scout Reservation". A red warning banner states: "There are changes or payments for this event in your cart. Please remember to checkout soon to finalize your changes." Below this is a "Financial Summary" section with a "Balance" of \$1150.00. It lists three payment options: "Pay minimum required amount \$0.00" (selected), "Pay full amount \$1150.00", and "Pay other amount Not less than \$0.00". The "New Balance" is also \$1150.00. A green "CHECKOUT" button is circled in black. To the left, a sidebar shows "Event Contact" information for Randy Mayfield and "Location Info" for Lincoln Heritage Council. A large white arrow points from the "Location Info" section towards the "CHECKOUT" button. The Windows taskbar at the bottom shows the time as 4:50 PM on 2/25/2019.

After you click CHECKOUT you will be taken to this page, where you will need to click the place order button.

The screenshot shows the Tentaroo Registration website's checkout page. The top navigation bar includes the Boy Scouts of America logo and the text "BOY SCOUTS OF AMERICA LINCOLN HERITAGE COUNCIL". The main content area is titled "Checkout". It features an "Items" section with a count of 33. Below this is a "Financial Summary" section showing "Total Items \$0.00", "Applied Credit \$0.00", and "Balance \$0.00". A green banner states "100% Secure We don't store your payment information." Below this are sections for "Return Policy" and "Privacy Policy". A green "PLACE ORDER" button is circled in black. A large white arrow points from the left towards the "PLACE ORDER" button. The Windows taskbar at the bottom shows the time as 4:51 PM on 2/25/2019.

Once you hit the place order button you are finished with your merit badge process.

The screenshot shows a web browser window with the URL <https://lh.tentaroo.com/admin2>. The page header includes the Boy Scouts of America Lincoln Heritage Council logo and navigation links for "MY EVENTS" (with a notification badge) and "MY TRIPS". A left sidebar contains menu items: Home, Events, Facilities, Cart, Settings, Feedback, and Log out (testtroop). The main content area displays two event listings:

- Kodiak Challenge** (May 17 - May 19, 2019): Total: \$25.00, Balance: \$0.00. Registration will close on May 13, 2019 at 11:59 PM. 1 item.
- 2019 PSR Week 2** (Jun 16 - Jun 22, 2019): Total: \$1,525.00, Balance: \$1,150.00. Registration will close on Jun 14, 2019 at 11:59 PM. 5 / 7 items.

A central white modal box with a green checkmark icon displays the message: "Order Submitted. Your order has successfully been submitted." Below the message are two buttons: "VIEW RECEIPT" and "CLOSE".

The right sidebar contains user management options: "Manage Profile", "Manage My Group", and "View Previous Orders". Below this is the "Lincoln Heritage Council" contact information: 12001 Sycamore Station Place, Louisville, KY 40299; (502) 361-2624; and susie.rausch@scouting.org. A "LEAVE FEEDBACK" button is also present.

The Windows taskbar at the bottom shows the search bar, taskbar icons for various applications, and the system tray with the date and time: 4:53 PM, 2/25/2019.