



## 2019 UNIT CUB SCOUT SIGN UP NIGHT CHAIR Job Description

### Your key responsibilities:

- Work closely with the District Fall Recruitment Chair, District Executive, and Pack leadership to successfully conduct a **Sign-Up Night** and reach your fall goal of a 10% increase in 2019 versus 2018 for your Pack's Membership.  
(NOTE: This goal would qualify for 2019 Gold Journey to Excellence)
- Recruit 3-5 volunteers to serve on your **Sign-Up Night** Team for your Pack. Team members consist of but not limited to: Den Organizers, Greeters, volunteers for check out and payment, and a few volunteers for catapult assembly.
- Along with your **Sign-Up Night** Team attend a Fall Recruitment Training.
- Promotion is- the key to any recruitment, so with the assistance of your **Sign-Up Night** Team and Pack Leadership aggressively promote the **Sign-Up Night** and Parent Orientation Meeting.
- Ensure that all youth/adult applications and registration/*Boys' Life* fees are submitted to the council office 1-2 days after the **Sign-Up Night**.
- With your Pack Leadership, schedule and conduct a "Pack Orientation" meeting for new families within one week of your **Sign-Up Night**.