



**National Youth Leadership Training  
Staff Application  
Lincoln Heritage Council, Boy Scouts of America  
12001 Sycamore Station Place, Louisville KY 40299**

**Course Dates: July 9 – July 14, 2023**

**Staff Development Dates**

**120 Day Out: March 11th @ Scout Office - from 8am—3pm**

**90 Day Out: April 21-23 TMR Dining Hall—7pm**

**60 Day Out: May 5-7, TMR Dining Hall—7pm**

**30 Day Out: June 2-4, TMR Dining Hall 7pm**

*Staff must be on site by 12:00 p.m. on Saturday, July 8, 2023 and may stay until Saturday, July 15, 2023*

**Adrian Shephard, Course Director**

**adrian.shephard71@outlook.com**

**Interviews**

**Saturday Dec 10 2022**

**9am—4pm**

**&**

**Saturday Jan 7, 2023**

**9am—4pm**

**Both at Scout Office**

**Please bring this signed**

**application and be**

**in Field Uniform.**

**Please Print Legibly-Applications MUST have unit leader signature to be considered**

First & Last Name		
Home Address:		Telephone #:
City:	State	Zip
Birthdate:	E-Mail Address: (All communication will be sent to this email address)	
Applicants Current Rank	Applicants Current Position	
T-Shirt Size (Adult Size: S, M, L, XL, XXL)	Food Allergies or Dietary Restrictions:	
Unit # (Troop / Crew)	District	Chartered Organization
Parent Guardian		Telephone #:
Unit Leader's Name (print)		
Unit Leader's Signature (signifies recommendation for service)		
Unit Leader's Contact #	Unit Leader's email:	

**Requirements to serve as Youth Staff:**

1. Previously attended and completed an NYLT as a youth participant (or NAYLE Bridge course)
2. Currently registered and active in a Scouts BSA Troop, Venturing Crew, or Sea Scout Ship
3. Approval and personal recommendation for service by Unit Leader (Scoutmaster,, Advisor or Skipper)
4. \$100.00 Staff Fee (Covers staff meals and apparel) {Due at first Staff Development}
5. Code of Conduct (attached) signed by applicant and parent
6. Must be able to attend all Staff development dates for selected course

**Please answer the following questions, feel free to type your answers or use a separate sheet of paper if needed.**

1. Please list all leadership positions you have held: [ie. Patrol Leader: Troop 123 (2015)]

2. What Scouting experiences do you have that make you qualified to serve on NYLT staff?

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3. What is your motivation for wanting to serve on NYLT staff?

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4. What do you hope to accomplish by serving on NYLT staff?

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**Staff Code of Conduct and Statement of Understanding**

1. The NYLT Adult Leaders (Scoutmaster and Assistant Scoutmasters) are responsible for overall course supervision with respect to maintaining order, security, health and safety, and the course Code of Conduct.
2. The Scout Oath and Scout Law will be your guide throughout the program.
3. Bullying, hazing, and the disrespect of a person or property have no place in Scouting and are unacceptable behaviors. All staff are required to report all instances of bullying, hazing, and disrespect to an NYLT Adult Leader. NYLT Adult Leaders will take all reports seriously and will thoroughly investigate all reports. Parents of the involved will be notified if the complaint is found to be valid, and depending on the severity of the concern the person(s) involved may be asked to leave the course. Any act of violence is strictly prohibited and will not be tolerated.
4. I will set a good example by keeping myself neatly dressed and presentable. A complete Official Scout/Venture Uniform (Field Uniform) or Staff Course T-shirt with Official Scout/Venture Pants/Shorts for an activity uniform are the only acceptable forms of apparel. During off hours scouting appropriate apparel should be worn.
5. I understand that the purchase, possession, or consumption of alcoholic beverages or illegal substances by any staff is strictly prohibited.
6. I understand that possession of firearms, lasers of any type, and fireworks is strictly prohibited.
7. Personal cars of youth staff will not be driven during the course.
8. During lights out, no staff should leave the sleeping quarter area unless in an emergency.
9. Use of foul language or profanity will not be tolerated.
10. Insubordination will not be tolerated.
11. Staff should not be in any restricted area. Restricted areas are old camp, bridge, cemetery, dam area, old dam and other areas designated by the Scoutmaster.
12. Each staff member is personally responsible for their own personal property. They are also responsible for any loss or damage to camp property and personal property belonging to others caused by their own actions. Any act of vandalism is strictly prohibited and will not be tolerated.
13. Electronics: cell phones, MP3 players, electronic games, radios, etc, are to be kept in staff quarters and not visible to participants. No restricted electronics will be used during course presentation times.
14. All staff not assigned to a task should be supporting the presenter by quietly listening and observing the presentations.
15. No sheath knives, switchblade knives, axes, saws, or hatchets. A non-sharpened table knife or BSA pocketknife for eating is allowed.
16. If any of the above items are found by an adult staff member, whether in use or not, they will be taken and held until the end of the Course. Parents/Guardians may pick these items up from the NYLT Scoutmaster after the closing campfire ceremony.
17. As our courses are co-ed, there will be no fraternization. We will be following the youth protection policy at all times.

**Violation of this Code of Conduct may result in expulsion from the course. All decisions of the Scoutmaster will be final.**

**Parents/Guardians, your support is appreciated with these items:**

- A. I understand all camp visits are to be arranged through the Scoutmaster in advance.
- B. In the event of a family emergency I will contact the Scoutmaster.
- C. I have covered this Code of Conduct with my son/daughter and we have discussed the expectations.
- D. **Should misconduct require expulsion from this course, I agree to promptly pick up my son/daughter from the course regardless of the time of day or night.**

Print Name	Signature	Date
Parent (print)	Signature	Date