

## Master Course Descriptions 2023

Course Number	Course Title	Course Description
305	<b>Resolving Critical Unit Issues</b>	The purpose of this course is to hone the commissioner’s skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an “At-Risk” unit.
306	<b>Mentoring Skills</b>	Mentoring is a long term relationship in which one individual supports and guides the personal or professional growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools for commissioners to use when mentoring others. This course will also explore the similarities and subtle differences between mentoring and coaching.
307	<b>Serving Newly Formed Units</b>	An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned.
312	<b>Recruiting the 21st Century Commissioner</b>	All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.
313	<b>Onboarding New Commissioners</b>	This course discusses the importance of onboarding commissioners into their new position and talk about who is responsible for making sure that onboarding happens. The onboarding process and how it is to be completed is also discussed.

315	<b>Effective Unit Service in Rural Communities</b>	What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.
316	<b>The Unit Service Plan</b>	The Collaborative Assessment of a unit gives an in-depth picture of the unit, its strengths, and its needs. To work toward making systematic changes in the unit's service to youth, the Key 3 with the commissioner develops a Unit Service Plan using information from the Collaborative Assessment and other sources.
350	<b>Unit and Roundtable Commissioners Working Together</b>	While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service <i>and for good reason</i> ! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."