



LINCOLN HERITAGE COUNCIL  
*Haunted Woods*

**2024 FALL CUB SCOUT CAMPOREE  
OCTOBER 18TH-20TH, 2024  
LEADER'S GUIDE**

LINCOLN HERITAGE COUNCIL  
BOY SCOUTS OF AMERICA

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[www.lhcbsa.org](http://www.lhcbsa.org)

Tunnel Mill Scout Reservation  
3913 Tunnel Mill Rd, Charlestown, IN, United States,  
Indiana  
(812) 256-2038 - voice (seasonal)

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# Registration and Contact Info

- [Register online via Tentaroo](#), or access via the LHC website Events Page <https://lhcbasa.org/cubseventsandactivities/>
- Each unit is asked [to complete an attendance and campsite survey](#) for campsite location preference
- Registration and online payment should be completed by each Cub Scout Pack no later than Monday, October 14.
  - Packs that do not register and pay prior to Monday, Oct. 14, may not receive their preferred campsite location.
  - Packs that register and pay prior to Monday, Oct. 14, yet have additional signups and payments after Monday, Oct. 14, should be communicated by the designated Pack adult leader completing check-in for their Pack on Saturday morning at Tunnel Mill.
  - Adult leader completing check-in will be provided the appropriate number of Haunted Woods camp swag bags from their completed registration and payment

## Registration Support

If you have trouble registering online, or have any other questions, please contact Rachel Rothwell or anyone on our event team.

### **Rachel Rothwell**

TMR Haunted Woods Event Chair

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## What is Haunted Woods?

Haunted Woods is a fun-themed weekend for both new and experienced cub scouts to get out, enjoy nature and make memories together with an overnight campout or a simple day adventure. Packs will participate in our volunteer-run program activities such as BBs, Archery, Slingshots, Fishing and Crafts, plus a Bouncy House and additional themed activities! All youth participants will receive a Haunted Woods drawstring bag, water bottle, patch and PLENTY of candy! They are sure to have a wonderful time!

## Event Schedule

### Friday, October 18

- o 5:00 PM – 9:00 PM **Check-in at *Admin Building*** and camp set-up
- o 11:00 PM Lights Out

### Saturday, October 19

- o Breakfast in campsites if camping
- o 8:00 – 9:00 AM **Arrival/Check-in at *Dining Hall***  
*(send one leader to collect Pack materials; Packs should register and pay through Tentaroo in-advance)*
- o 9:10 AM **Opening Flag Ceremony** in the field by the Pirate Ship  
*(coordinate with Rachel if your unit is interested in helping post the colors)*
- o 9:30 AM – 12:00 PM **Program Activities**
- o 12:00 PM – 1:00 PM **Lunch** with Pack in Campsites
- o 1:15 PM – 4:30 PM **Program Activities** resume
- o 4:30PM - 4:50 PM **Closing Flag Ceremony** in the field by the Pirate Ship  
*(coordinate with Rachel if your unit is interested in helping retire the colors)*
- o 4:30 PM – 7:00 PM **Dinner** in Campsites, Skit/Song Practice with Unit
- o 7:30 PM **Campfire** at the Amphitheater  
*We welcome every unit to share a skit or song!*
- o 10:00 PM Lights Out

### Sunday, October 20

- o Breakfast in campsites, **pack up** and begin journey home by 10:00 AM
- o Clean and pick up areas before departure
- o Check-out with the Camp Master or Haunted Woods Staff

# Fee Schedule / Refund Policy:

**Fee Schedule:** All fees should be paid based on the following information:

Please complete the event registration and payment using the following link for those participants from your Pack by Monday, October 14:

<https://lh.tentaroo.com/admin2/events/5903/31618/2024-Haunted-Woods-at-Tunnel-Mill>

## **Day Only**

Youth: \$15

Adult \$10

Day Only Walk-in Registrations are available at the Dining Hall

- This option is available for any participants who did not register and pay their Pack in advance, yet will result in a longer wait upon arrival.
- All overnight campers must be included with Pack registration and payment through Tentaroo in advance to ensure allocation of Pack campsite space is appropriate for the number of campers.

## **Camping**

Youth: \$20

Adult \$10



## **Adventure Ticket**

Registration is free for the weekend for new Cub Scouts and their Adults, which Pack leaders may collect and report when registering and paying through Tentaroo (as shown below).

Day only Youth (Y) <b>\$15.00</b>	New Cub Scout Free Ticket to Adventure (Y) <b>\$0.00</b>	Youth Camping (Y) <b>\$20.00</b>
Adult (A) <b>\$10.00</b>	Adult of New Cub Scout Free Ticket to Adventure (A) <b>\$0.00</b>	

**Refunds:** A refund will be made to an individual or group that cancels program attendance/registration, less a 15% administrative charge as long as a written request is made at least 30 days prior to a council or district program/activity.

- No refunds will be given to an individual or group that cancels program attendance/registration within 30 days of a scheduled council or district program/activity. Exceptions for medical situations or family emergencies can be made but must be submitted in writing within 7 days after the program/activity.
- Fees are transferable to other scouts but not refundable. All requests for refunds must be submitted in writing with a copy of the receipt or cancelled check.

## Unit Preparation for Camp

If your unit follows the steps listed below, the process of preparing everyone for an enjoyable experience at Tunnel Mill Scout Reservation should go smoothly.

### Upon Receiving the Leaders Guide:

- Inform or remind all Scouts and parents of the Camp Dates.
- Recruit two or more adult leaders to spend the weekend with your unit.
- Make sure your Pack gets registered and [complete the Pack attendance survey](#)
- Make sure all of your Scouts and Leaders have [medical forms part A & B](#)

### Finalizing plans for the outing:

- Give final notice to all Scouts and parents about plans for attending camp.
- See that all Scouts and adults have a current medical form.
- Arrange for your transportation to and from camp.
- Establish a meal plan and adult assignments for cooking
- Ensure all your Scouts' families have the information on the weekend.
- Register online at [www.lhcbasa.org](http://www.lhcbasa.org) or send registration form and fees to the Scout Service Center.

### One week before Camp:

- Review Schedule with your Scouts and families.
- Double check medical and health history.
- Finalize meal preparation plans and assign adults for purchasing
- Prepare the unit equipment to bring to camp.
- Inspect each Scouts personal gear- be prepared for all types of weather!
- Finalize Transportation arrangements to and from camp.

**“So We’ve Arrived at Camp. What’s Next?”**

## **Safe Campsites:**

We ask that you work with the units around you to ensure a safe and orderly camp as free from danger as possible. This includes grouping tents together to limit tripping hazards and marking all guide wires. Staff, adult leaders, and Scouts should ensure that tents and gathering areas are not placed under dead branches or near damaged trees. Fires (if permitted) should be started only in the pre-established rings available in each campsite. Tents should not be any closer than 10 feet to the fire ring and should be moved if they are. There should be no flames in any tent.

## **Happy Campsites:**

Most likely there will be other units in your campsite so it may be necessary for you to communicate with the other leaders sharing the campsite to ensure the best camping experience. A Scout is friendly and courteous so be sure to be respectful as we accommodate those around us!

## **Smooth running schedule:**

Our goal is to provide a high-quality program to Scouts who attend our camp. To that purpose, we have a schedule which will be maintained throughout camp to the best of our capabilities. Arriving to all activities on time will help facilitate the best possible experience for your Scouts. Most places can be walked to within 15 minutes. Please ask the staff if you have any questions.

## **Departing Procedures:**

- Walk all gear to the front of the campsite, then retrieve your car
- Load quickly and move out of the field carefully
- Please take all garbage to dumpsters located by the Dining Hall
- Patrol the area for additional gear and trash – a Scout is clean!
- One leader from each Pack to check-out at the admin building to receive patches

## **Potential Unit Gear to bring**

- Copies of Medical Forms
- Battery Powered Alarm clock
- First Aid Kit (for minor cuts, scrapes, etc)
- Parent's Emergency Phone Numbers
- Trash bags
- Camera
- Coolers, ice, any meals for the campout
- Lantern (battery preferred)
- Lawn Chairs
- Sharpie Marker
- Hand sanitizer
- Webelos Handbook (optional)
- Bedtime snacks kept in a cooler or "Rubbermaid" type box
- Skit Ideas for Closing Camp Fire

## Camping Policy

For this event, each unit will operate in their campsite independent of Camporee Staff. Each unit will be responsible for all meals, basic first aid and cleanliness of respective sites. On Sunday, check out will be conducted following the direction of the camp master for the weekend.

## Camp Policies and Procedures:

Anyone participating in this event will be expected to follow BSA National Guidelines as outlined in the Guide to Safe Scouting.

**The Law is the Rule:** Everyone is expected to abide by the Scout Law, Oath, Slogan, and the Venturing Code.

**Buddy System:** Everyone will use the Buddy System. Pairs for Safety. Adults/ Leaders should be notified before Scouts leave their campsites.

**Camp Security:** All visitors to the camp must stop at the camp office and sign in. A sign-in book for this will be maintained and positive identification is required. A visitor name tag will be given. Upon conclusion of their visit, guest will sign out so that camp administration will know who is on camp property at all times.

**Alcoholic Beverages:** This will not be tolerated and is against BSA policy. Possession or use will result in immediate dismissal from camp.

**Smoking:** An important way adult leaders can model healthy living is by following the policies on alcohol, tobacco, and drugs. Leaders should support the attitude that they, as well as youths, are better off without tobacco in any form and may not allow the use of tobacco products at any BSA activity involving youth participants. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking.

All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.

As outlined in the Scouter Code of Conduct, Scouting activities are not a place to possess, distribute, transport, consume, or use any of the following items prohibited by law or in violation of any Scouting rules, regulations, and policies: alcoholic beverages or controlled substances, including marijuana.

In addition, the Code of Conduct specifies that if you are taking prescription medications with the potential of impairing any functioning or judgment, you will not engage in activities that would put Scouts at risk, including driving or operating equipment.



**Vehicles:** The health and safety committee along with the camping committee has established a written policy and procedure of vehicles in camp. Unload and set up camp as quickly as possible, then return your vehicle to the Main Parking Lot. Each unit may leave one equipment trailer with attached vehicle at the campsite. The roads must remain clear for emergency vehicles and event activities. Park your vehicle temporarily on the road and unload from there, do not drive into campsites.

- NO vehicles will be allowed to remain in campsites without pre-approval from camp administration.
- Weather permitting, trailers will be allowed in campsites. However, vehicles used to pull trailers need to be moved back to designated parking lots.
- 3 MPH (Walking speed) speed limit.
- One person per seatbelt and they must be worn. No riding in truck beds. No RV's, ATV's, golf carts or generators. Only Staff carts are permitted.

**Parking:** Park in designated parking areas only. Unit leaders need to help enforce this policy. We need to help preserve Camp.

**Uniforms:** We ask that all Scouts be in Field (class-A) Uniform for opening/closing flag ceremony and the Campfire Program. Scouts are free to wear other unit approved Activity Uniform throughout the remainder of the weekend.

**Stoves and Lanterns:** Follow BSA regulations according to fuels. Keep open flames out of and away from tents.

**Camp: Follow BSA guidelines for camping.**

- Walk, do not run, within your campsite.
- Remember tent stakes and tie downs.
- Closed toed shoes must be worn at all times.
- Stay out of the creek if you are in or near old camp.
- Fish may be taken with a hook and line only.
- Do not ditch or trench your tent.
- Leave no Trace.
- Trash your trash. It should be removed from all campsites.
- No pets or bikes.

**Campsites:** Do not cut trees. Bring your own firewood, charcoal or collect dead wood from the downed trees. No pit/trench fires use fire rings provided. Never leave a campfire unattended, especially when going to bed. *All campfires should be extinguished according to BSA guidelines.* Please make sure before leaving on Sunday that your campsite is completely cleaned up and all campfires are completely extinguished.

**Knives, Hatchets, Axes, Chainsaws or Firearms:** No firearms are permitted at Camp. No chainsaws are permitted. No fixed blade, sheath or survival knives are permitted. Folding or pocketknives are permitted by those Scouts that have earned their Whittlin' Chip or Toten Chip. Axes and Bow Saws are only permitted in axe yards of Scout BSA Troops / Venture Crews.

**Rocks and Sticks:** Although tempting, rocks must not be thrown or kicked and sticks may not be swung. Injury/damage to property usually results from this action. Such actions will result in your being asked to leave the campout immediately.

**First Aid:** The Health officer will be on site during the activity. Medical Emergencies should be directed through them. Units are responsible for assuring/handling all medical forms (A and B). In case of emergency notify the Camp Ranger and/or Campmaster on site.

If anyone in your Pack has medical limitations/food allergies that could affect their ability to camp and participate in the activities, please contact the event organizers ASAP.

**Trash:** Your trash must be taken to a dumpster. No trash should remain in campsites over night. Skunks and raccoons will visit your unit if this is not done.

**Cleanup:** A scout is clean! When your unit is ready to leave camp we ask that you please clean up your area and leave it the same or better than you found it. Please take everything with you. Trash can be dropped in the dumpster as you leave camp.

**Meals:** Units/individuals will be responsible for all meals of the event.

**Camp Emergencies:** With the exception of the weather emergency, all campers are to report immediately to their campsites upon hearing an emergency signal. In the case of a weather emergency, campers should seek protective shelter. Once the weather emergency has passed, campers should report to their campsites. Campers should remain in the campsites until the "All Clear" signal has been given. Leader should review these procedures with their campers.

***The following emergency signals will be used:***

Fire Alarm: Sound the siren (two long blasts).

Weather Emergency: Sound the siren (one long blast).

All Clear: Sound the siren (four long blasts).

**PACK LEADERSHIP:** All units are required to have at least two adult leaders on camp at all times. Those units that are unable to meet this requirement should consult other Packs in your council or district about coming to camp together. All adults must be registered members of the BSA and must meet the qualifications for the leadership positions in which they serve. The unit leader must be at least 21 years of age. Any additional leaders must be at least 18 years of age. All Adults must be registered, even if they are a parent of a Scout. If you have a girl Troop, you must have at least one female adult leader.

All adults at camp must have Youth Protection Training. Visit [My.Scouting.org](http://My.Scouting.org) for an online course. Leaders may rotate when necessary; however, in the best interest of the Scouts, we recommend having consistent leadership throughout your unit's stay at camp.

# Tunnel Mill Scout Reservation Policies

- Knife Policy
  - Camp has the following Pocket Knife Policy over and above the guidelines set forth in the Guide to Safe Scouting:
  - Campers should not bring knives to camp that are:
    - (a) larger than 4 inches in blade length,
    - (b) unable to be sheathed or closed,
    - (c) illegal under local and state regulations.
  - As is the Policy of the BSA, Cub Scouts should not have or use a pocket knife, while engaged in a Scouting activity, without proper safety training. This training is conducted using the Whittling Chip program and is signified by carrying the Whittling Chip card. Only Bears, Webelos, and AOL Scouts can earn the Whittling Chip in Scouting. No Scout, while at camp, should use a pocket knife without adult supervision.
  - Scouts should always observe all rules of safe pocket knife handling, but should especially ensure proper distance from others and should always be conducted while seated and away from high traffic areas.
  - Staff members are expected to follow all rules of knife safety but may carry knives. Campers are not permitted to carry knives except as noted above. Please report any infractions to an Area Director or Administration Staff.
  - Adult participants are expected to enforce the rules of safe knife handling and the camp knife safety policy published in the pre-camp and camp leaders guide
  - Additionally, when responding to an infraction of knife safety, leaders should not “take a corner” from the Scouts whittling. This has been considered hazing in the past and does not promote the Scouts use of safe knife handling. While at camp, infractions should result in the loss of the privilege for an appropriate amount of time. Incidents requiring more severe punishments should result in the loss of the Scouts Whittling Chip and a retraining of knife safety before its return.
- Running
  - Scouts are encouraged to walk at all times on camp unless participating in a designated activity.
  - Scouts should not run on gravel roads and in their campsites.
- Play Structures
  - Note: For all structures, leaders and parents are expected to monitor their Scouts' behavior and ensure they are being safe.
  - The fitness equipment is off limits.
  - The pirate ship is available at all times.
  - The swings near the campsites are for everyone's enjoyment and should be shared appropriately.

# Campfire Program - Saturday Night

We are excited to bring back a campfire program where your Scouts are the stars! There is built-in time on Saturday evening to work on skits and songs as a Pack.

We will ask during check-in if you would like to participate and then we'll build a schedule from there. We can't wait to see the fun and memories your Scouts share together at our campfire!

Your Pack is welcome to do an original skit or song, or pick one you heard at another event or seen online!

Examples such as:

## SONGS:

Little Red Wagon  
If I weren't a Cub Scout...  
I'm a little teapot (Remix)  
Boom Chicka Boom  
BINGO

## SKITS:

Ice Fishing  
Banana Bandana  
Enlarging Machine  
Invisible Bench  
Bear Attack

For more songs, check out:

<https://scoutermom.com/24691/cub-scout-song-book/>

For more skits, check out:

[https://www.boyscouttrail.com/skit\\_search.asp](https://www.boyscouttrail.com/skit_search.asp)

**\*\*Please ensure songs/skits [are Scouting appropriate](#) and do not have ANY form of hazing or bullying!!\*\***

# SUGGESTED PACKING LIST

Please distribute copies of this page to each Scout.  
Camping will be in your own tents. (Tents will not be provided)

## **Saturday Suggested Packing List**

*bring if attending the day or if camping*

- o Day bag
- o Water bottle
- o Medical Form (MANDATORY)
- o Pen and paper
- o Closed-toe Footwear (waterproof)
- o Be Prepared for the weather
  - ...*check forecast before arriving*
  - o Poncho or rain gear
  - o Warm clothes, extra clothes
  - o Jacket, ear covering, gloves
- o Watch (optional)
- o Sunglasses (optional)
- o Hat (optional)
- o Sunscreen and Insect repellent

***Don't forget your money for the Trading Post! We recommend bringing \$38 (cash preferred) to spend.***

## **Camping Suggested Packing List**

*bring the Saturday list and include if camping*

- o Tent
- o T-shirts, Pants, Socks, Underwear
- o Scout uniform
- o Footwear (waterproof)
- o Warm Clothes
- o Sleeping bag or sheets/blankets
- o Pajamas or clothes to sleep in
- o Sleeping pad or cot (optional)
- o Small pillow
- o Toiletries kit (toothbrush, toothpaste, towel, soap, etc)
- o Flashlight (extra batteries)
- o Pocket knife with Whittling Chip
- o Camp chair (optional)

Please do **NOT** bring to Camp:

*Bikes*

*Roller Blades or Skates*

*Skateboards*

*Sheath Knives*

*Butterfly Knives*

*Fireworks*

*Electronic devices (Smart Phones, video games, etc.)*

Camp is not responsible for any lost or stolen items.

# Tunnel Mill Scout Reservation

Lincoln Heritage Council

## Key

-  Building
-  Shelter/Pavilion
-  Walking trail
-  Gravel Road
-  No vehicle permitted
-  Pirate Ship
-  Fort

