Lincoln Trail District

Merit Badge College

February 22, 2025
LEADER'S GUIDE

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Hardin County Schools Early College & Career Center

200 University Drive

Elizabethtown, KY 42701

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DIRECTIONS TO EVENT

Hardin County Schools Early College & Career Center

200 University Drive

Elizabethtown, KY 42701

From I65 north:

Take exit 91 toward US-31W/KY-61/Elizabethtown/Paducah/Fort Knox/Hodgenville. Keep left at the fork, follow signs for US-31W Bypass/Fort Knox/Paducah. Keep right at the fork, follow signs for US-31W/Fort Knox/Paducah and merge onto Western Kentucky Pkwy. Take exit 136 for US-31W Bypass N toward Ft Knox/Patton Museum/US-62W. Merge onto Elizabethtown Bypass. Travel 1.7 miles, turn left at second light onto B2 St. John Road – State Road 1357. Make a left turn almost immediately (about 100 yards) onto University Drive. Travel 350 yards and make a right at Early College and Career Center (directly across from the tennis courts that will be on the left).

From I65 South:

Take the US-31 W/KY -61 N exit, Exit 91, toward Paducah/Owensboro/Elizabethtown. Keep left to take the ramp toward Owensboro/Paducah. Merge onto Western Kentucky Parkway West. Merge onto US-31W Bypass N/Elizabethtown Bypass via Exit 136 toward Fort Knox. Travel 1.7 miles, turn left at second light onto B2 St. John Road – State Road 1357. Make a left turn almost immediately (about 100 yards) onto University Drive. Travel 350 yards and make a right at Early College and Career Center (directly across from the tennis courts that will be on the left).

EVENT INFORMATION

The Lincoln Trail District is excited to offer the return of *Merit Badge College* and are once again partnering with Hardin County Schools Early College and Career Center. Together, we hope to provide the opportunity for Scouts to not only earn Merit Badges but be introduced and explore many fields of study and future potential career interests.

EVENT SCHEDULE

TIME	EVENT	LOCATION
8:00am - 8:20am	MB Counselor Check-In & Unit Information Booth	Atrium
8:30am - 11:45am	Merit Badge Session 1	Per Room Assignments
11:45am - 1:15pm	Lunch as released in Information	As assigned
1:15pm – 4:15pm	Merit Badge Session 2	Per Room Assignments
4:15pm – 4:45pm	Clean Up Facility/Departure	As needed

<u>VOLUNTEERS NEEDED</u>

To offer and operate this type of event will take many hands, it is a requirement for each unit participating to have two adults on site and to facilitate a successful event.

We will have registered Merit Badge Counselors for the classes, but we need at least one assistant in each class, help at our counselor check-in table, distributing rosters and packets, first aid station, lunch time organizers, and adults to direct scouts to their classes.

We know with your help we can make this a great event and appreciate the time you give to Scouting.

<u>TROOP PREPARATION FOR MBC</u>

If your Troop follows the steps listed below, the process of preparing everyone for a successful Merit Badge College should go more smoothly.

- ➢ Inform all Scouts and parents of the date.
- ➢ Share with scouts, parents, and leaders the list of Merit Badges we offered last year and explain a schedule with prerequisites will be released at least a week before registration opens.
- ➢ Recruit at least <u>two</u> adult leaders to attend the event with your Troop. All Troops must follow the guidelines as described in the "*Guide to Safe Scouting*"
- ➢ Any adult leader may be asked to help on the day of the event. We will need Merit Badge Counselors, but additional volunteers as well. Any of these leaders from your unit will count towards your unit's "two deep" leadership as they will be on site.
- ➢ As soon as your unit decides they would like to participate, e-mail us so we can send you the final schedule of merit badges and prerequisites.
- ➢ Once the class offering is finalized we will announce when registration will go live on Tentaroo.
- ➢ Registrations must be entered no later than the published close of registration as listed on the merit badge schedule.
- ➢ If you have any issues with Tentaroo, please email lincolntrailmbadgecollege2025@gmail.com
  - ○ Include in the subject line: "MBC 2025" and your Troop number.
- ➢ Collect registration fees. *(Adults only need to pay if they <u>would</u> like a meal &/or patch)*
- ➢ Please note **We cannot allow any late registrations or walk-ins for this event.**

COST OF THE EVENT

All fees are due on Tentaroo or the Council Office no later than end of the registration period

$20.00 per Scouts, BSA attendee*

$8.00 per Adult- meal only

$4.00 per patch

*

FREE meal and patch for any registered Merit Badge Counselor or Official staff member.

The cost of the event for Scouts covers most classroom supplies, a commemorative patch, and a delicious lunch from the 3 options provided by the Culinary students & staff of Elizabethtown Community and Technical College. Tentative Lunch choices this year are:

Meat: Chicken Nuggets or Pulled Pork (can do 2 sides as vegetarian option)

Sides: Mac and cheese, green beans, barbecue beans, coleslaw

Dessert: Cookie or Brownie

Drink included

EVENT POLICIES AND PROCEDURES

Anyone participating in this event is expected to follow Boy Scouts of America National Guidelines as outlined in the Guide to Safe Scouting. An online version of the *Guide to SafeScouting* is at: **http://www.Scouting.org/HealthandSafety/GSS.aspx**.

The Law is the Rule
Everyone is expected to abide by the Boy Scout Law, Oath, Motto, and Slogan. *Scouts, Leaders, and Parents.*

Uniforms
We represent the Scouting movement as a whole and should present ourselves accordingly. The Scouts, BSA Field Uniform should always be properly worn, unless a Scout is in a Merit Badge class that requires special clothing.

Buddy System
Scouts needing to go to the restroom will need a buddy. Scouts will not have to use the *Buddy System* while going between classes. All Scouts however should go directly to classes and be on time. During lunch and midway times, all Scouts should check in with their Troops. All Scouts must remain on the Merit Badge College campus unless they have checked out with their Troop.

Security
This is an open campus and all Troops should advise their Scouts to stay on the premises and be where they need to be. Everyone is encouraged to report any inappropriate behavior or destruction of property.

Tobacco
Use of tobacco products by youth participants is prohibited. Use of tobacco products by youth will result in **immediate dismissal**. Boy Scouts of America guidelines require a smoke-free environment for Scouts. Elizabethtown Community and Technical College is a tobacco-free campus. *What does this mean*? According to ECTC, this means the use of tobacco products of any kind (*This includes vaping and e-cigarettes*) is prohibited on all property owned, operated, leased, occupied, or controlled by ECTC.This includes, but is not limited to, college buildings and structures, grounds, parking lots, walkways, sidewalks, and vehicles (even your personal ones since they are in ECTC parking lots). Head to https://elizabethtown.kctcs.edu/ for more information.

Vehicles
There is ample parking at ECTC. We ask you to be very cautious while driving as there will be many youth around. Please abide by all parking signs and any personnel on site directing traffic. Communicate if there are any special needs concerning parking in advance.

Food & Drinks

- Each Scout may have a water bottle (Non-disposable) for their personal use

- No food, snacks, gum or *other* drinks will be allowed in classrooms.

- Lunch will be provided and eaten in the designated areas.

- Communicate by email in advance if anyone participating has any food special needs.

First Aid

Each Scout <u>must</u> have a personal first aid kit on hand. Injuries that are more serious need to be reported to the nearest adult volunteer who will direct the Scout to the first aid officer if necessary.

<u>WHAT TO BRING</u>

Each Scout <u>MUST</u> have:

- BSA Field Uniform (Tan shirt*) Ensure it is tucked in and worn with a belt.*
- Paper and something to write with

- Any prerequisite materials (See Badge Details)

- All special items of clothing if required (See Badge Details)

- Water/Water Bottle

- Personal first aid kit

- A merit badge class schedule (*Leaders will need to print them from Tentaroo*)

- A bag or day pack

- A telephone number for an adult leader on site

What <u>NOT</u> to bring*: Note: Any item deemed a distraction may be confiscated by a member of staff and returned to the unit leader*

- Headphones

- Electronics (radios, video games, etc.)

- If a scout must bring a cell phone it must be <u>turned off</u> ***not on mute***!

RECOMMENDED TROOP ITEMS

● Roster of all Scouts attending, their classes, and what menu item they ordered.

● Medical forms (Parts A & B)

● List of emergency contact numbers for each Scout.

● 2 adult leaders who are on site.

● Each Scout should know his/her Troop number and have an adult leader cell-phone number available who is on site.

<u>2025 MERIT BADGE OFFERINGS</u>

Actual MB list with prerequisites will be published at a later date and is dependent on available Counselors.

Aviation	Automotive Maintenance	Citizenship in Community
Citizenship in the Nation	Citizenship in the World	Citizenship in Society
Communications	Dentistry	Emergency Preparedness
Engineering	Environmental Science	Family Life
First Aid	Genealogy	Geocaching
Healthcare Professions	Journalism	Law
Mining In Society	Public Speaking	Public Health
Search and Rescue	Snow Sports	Sustainability
Veterinary Medicine	Weather	Welding

DISCLAIMER: There is NO guarantee that scouts will earn a merit badge at this event.

EC3 Map

31W bypass

Tennis courts/baseball fields

St. John Rd

Univ

ECTC

College St.

Half Circle at the front of the building - EC3 and WKU Employee parking only

Lower parking
STUDENTS
ONLY

HCS Early College and Career Center

Guest parking in the rear parking lot.

Guest parking in Rear parking lot