How to set up a personal account in my.scouting.org to take Youth Protection Training and get started with additional training opportunities!!

Notes:

- Cub leaders can receive basic leader training and be considered trained by completing a 3 step learning plan online.
- There are also a number of other trainings available for all Scout leaders.
- SET UP YOUR ACCOUNT AND GET STARTED TODAY!

How to set up – step by step guide:

1. Go to website: www.my.scouting.org
2. Check to see if you are using a browser that works with my.scouting.
3. Click on "Create Account"
4. First question is "Are you already associated with the BSA". This is just a Yes or No question. Just answer the question and follow the trail.
5. Fill in all of the personal information.
6. The system will ask you to come up with a log-in name and a password. It is very important that you write this information down as you will need it to log back in to do additional training's on-line and to update your personal information. Also write down the member ID. Write down the answers the security questions as that is what you will need to know if you forget your Log-in and/or password.
7. When the above have been completed the system will take you to "My Scouting" with four tabs listed at the top of the page. If it does not immediately put you under YPT (Youth Protection Training), then click on YPT and you will have the choice of three different Youth Protection Training's.
8. If you are joining a Cub Scout Pack, a Boy Scout Troop or a Varsity Team, click on the first - Youth Protection course. If you are joining a Venture Crew or a Ship, click on the second - Venturing Youth Protection. If you are joining an Explorer Post, click on the third - Exploring Youth Protection.
9. Take the training that pertains to the unit where you are registering and when completed, print out the completion certificate and give it to your unit leader. Your Unit Leader will turn in the certificate along with your completed "Adult Application".
10. When you click on "My Dashboard" "My Training" comes up:
    When you click on the "My Training" tab you will see three tabs:
    "My Training" this will take will take you to the on-line training's.
    "My Profile" will show what you have entered into your "Person Profile". This tab will show your personal information including the unit where you are registered. Check this tab to see if your application has been processed and if it has, you will see what unit you are showing up as a registered scouter. This process may take several weeks as it will not show your unit until the background check is completed. If a unit does not show up, give it several weeks, then contact the Council Registrar, to find out the status of your adult application.
    "My Account" will show your log-in and password info. It will also show your security questions and answers. If you want to change any of the these, this is where you will go and note that after you make your change/changes, make sure that you click the save button.