



# 2018 UNIT PRODUCT TRANSFER FORM

Units that need additional product may utilize this form to transfer product between units rather than having to return product to the Council first. Upon receipt of the properly completed form, the Council will process the transfer in the popcorn system. Transfers will be entered into the system within a few business days and can be confirmed, by the unit, by logging into the popcorn system. To avoid duplicate entry, the **selling unit** is responsible for sending a copy to the Council Service Center (signed by both leaders).

***If both units are receiving popcorn, two forms must be completed.***

**TRANSFER PRODUCT FROM (Selling Unit):**

District: \_\_\_\_\_ Unit Type: \_\_\_\_\_ Unit Number: \_\_\_\_\_

**TRANSFER PRODUCT TO (Purchasing Unit):**

District: \_\_\_\_\_ Unit Type: \_\_\_\_\_ Unit Number: \_\_\_\_\_

**Forms must be submitted to the Lincoln Heritage Council no later than October 26, 2018.**

*Mail:* 12001 Sycamore Station Place  
Louisville, KY 40299

*Fax:* 502-361-7899  
Attn: Popcorn Product Transfer

*Email:* [205popcorn@scouting.org](mailto:205popcorn@scouting.org)  
CC: Purchasing Unit

Office Use:  
Date Entered: \_\_\_\_/\_\_\_\_/2018  
Staff Member: \_\_\_\_\_

Alpha Code	Retail per Container	Containers per Case	Product	Full Cases	Containers
FF	\$50	1	University of Kentucky Tin		
OO	\$50	1	University of Louisville Tin		
P	\$35	1	3 Way Cheesy Cheese Tin		
N	\$30	1	Mauve Variety Tin		
E	\$25	8	Supreme Caramel Crunch		
MM	\$25	6	Movie Theater Extra Butter		
X	\$20	8	Classic Trail Mix		
G	\$15	8	Extra Buttery Roasted Summer Corn		
YY	\$15	8	Sweet & Salty Kettle Corn		
V	\$15	6	Gourmet Mauve Popping Corn Jar		
L	\$15	8	Caramel Corn Tin		
U	\$10	8	Butter		

The undersigned authorize this transfer of product from selling unit to purchasing unit. The selling unit leader agrees to send this completed to the Lincoln Heritage Council for processing no later than Wednesday, October 26, 2018. The purchasing unit leader agrees that unit is accepting financial responsibility for the product being transferred.

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Selling Unit Leader Name: \_\_\_\_\_ Purchasing Unit Leader Name: \_\_\_\_\_

Selling Unit Leader Signature: \_\_\_\_\_ Purchasing Unit Leader Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_