



2018 CUB SCOUT SIGN UP NIGHT CHAIR Job Description

Your key responsibilities:

- Work closely with the District Fall Recruitment Chair, District Executive, and Pack leadership to successfully conduct a **Sign Up Night** and reach your fall goal.
- Recruit 3-5 volunteers to serve on your **Sign Up Night** Team for your Pack. Team members consist of but not limited to: Den Organizers, Greeters, Treasurer, and a couple of volunteers to run 15 minute activities for new Scouts.
- Along with your **Sign Up Night** Team attend a Fall Recruitment Training.

| DISTRICT | DAY | DATE | TIME | TIME ZONE | LOCATION |
|-----------------|-----------|-----------|--------|-----------|---|
| Dan Boone | Tuesday | 7/17/2018 | 6:30PM | Eastern | Sam Swope Scout Service Center |
| Lincoln Trail | Tuesday | 7/17/2018 | 7:00PM | Eastern | First Presbyterian Church |
| Iroquois | Tuesday | 7/24/2018 | 7:00PM | Eastern | Cooper United Methodist Church |
| Cherokee | Wednesday | 7/25/2018 | 7:00PM | Eastern | Sam Swope Scout Service Center |
| Seneca | Wednesday | 7/25/2018 | 7:00PM | Eastern | Sam Swope Scout Service Center |
| Audubon | Thursday | 7/26/2018 | 6:30PM | Central | First Baptist Church, Owensboro |
| Lewis and Clark | Thursday | 7/26/2018 | 7:00PM | Eastern | Trinity United Methodist Church |
| Tecumseh | Tuesday | 7/31/2018 | 6:00PM | Central | 1 st Christian in Madisonville |
| Four Rivers | Thursday | 8/2/2018 | 6:00PM | Central | Calvert City UMC |
| Wapiti | Tuesday | 8/7/2018 | 6:00PM | Central | Cumberland Presbyterian Church |

- Work closely with your District executive and Pack leaders to schedule your **Buzz Up, Sign Up Night** and Pack Orientation meeting.
- Promotion is- the key to any recruitment, so with the assistance of your **Sign Up Night** Team and Pack Leadership aggressively promote the **Sign Up Night** and Parent Orientation Meeting.
- Ensure that all youth/adult applications and registration/*Boys' Life* fees are submitted to the council office 1-2 days after the **Sign Up Night**.
- With your Pack Leadership, schedule and conduct a "Pack Orientation" meeting for new families within one week of your **Sign Up Night**.